

# Public Document Pack



## Oxfordshire Joint Health Overview & Scrutiny Committee Thursday, 22 April 2021

### ADDENDA

#### 3. Minutes (Pages 1 - 4)

For ease of reference when considering the Matters Arising from the minutes, a list of actions is attached at the end of the minutes (**JHO3c – Attached**).

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## HOSC Actions from 4 February 2021

| Item         | Action   | Lead   | Progress update |
|--------------|--|--|-----------------|
| Forward Plan | <ul style="list-style-type: none"> <li>a) Agenda item to be scheduled for HOSC in June 2021 on the GP workload. This will look at the proxy data available to show workload (e.g. GP appts and 111 data). This will also include information on the changing nature of GP working; feeding in work that the LMC are doing to measure GP workload (that is beyond) appointments. The LMC to be invited.</li> <li>b) CCG update to be a standing item at HOSC. In April, this will include an update on the services which were previously provided by OxFed.</li> <li>c) Data on the management and incidents of clinical harm caused by the closure of speciality referrals. Expected to be updated in April 2021</li> <li>d) Agenda item on the Future of Palliative Care in Oxfordshire to be considered in April 2021 [<i>since postponed to 24 June HOSC meeting</i>]</li> <li>e) OX12 Task Group to be considered in April 2021, ahead of the agenda item on community services strategy.</li> <li>f) A BOB toolkit assessment to be considered in April 2021 [<i>update given in Chairman's Report</i>]</li> </ul> | Sam Shepherd to add all items to the Joint HOSC forward plan | Complete        |

JHO3c

| Item           | Action   | Lead  | Progress update  |
|----------------|--|---|--|
| COVID-19       | <ul style="list-style-type: none"> <li>a) Share with HOSC Members what the locations of the mass vaccination sites are over the border (especially Northamptonshire/ Warwickshire)</li> <li>b) Feedback to HOSC members what provision there is should a private plane fly into Oxford airport where someone would be required to quarantine</li> <li>c) Provide written answers to Cllr Susanna Pressel's questions for the system (shared via e-mail with the Chairman)</li> <li>d) Explore and share information with HOSC members on the COVID related discharges and readmissions to hospital.</li> </ul> | <ul style="list-style-type: none"> <li>a) Tehmeena Ajmal</li> <li>b) Stephen Chandler</li> <li>c) Ansaf Azhar and CCG to coordinate</li> <li>d) Stephen Chandler</li> </ul> | <ul style="list-style-type: none"> <li>Complete</li> <li>Not complete</li> <li>Answers will be published among 22 April HOSC papers</li> <li>Not complete</li> </ul> |
| Chair's report | <ul style="list-style-type: none"> <li>a) Off-line conversation about the way OX12 recommendations are recorded with HOSC</li> <li>b) Consideration and proposal developed of how and when the discussion points raised by a report on 'The First Thirty Days' can be reported to HOSC</li> </ul>  | <ul style="list-style-type: none"> <li>a) Cllr Fatemian (with Cllr Hanna)</li> <li>b) Stephen Chandler and Ansaf Azhar</li> </ul>   | <ul style="list-style-type: none"> <li>Not complete</li> <li>Proposal drafted; update to be provided to HOSC members</li> </ul>                                      |

**HOSC Actions from 12 March 2021**

| Item                              | Action   | Lead                   | Progress update      |
|-----------------------------------|--|------------------------|----------------------|
| BOB HOSC draft Terms of Reference | <ul style="list-style-type: none"> <li>a) the terms 'Chair' and 'Vice-Chair' should be used instead of 'Chairman' and 'Vice-Chairman' and the change should be made before the text goes to Council.</li> <li>b) The Chairman agreed to a review of BOB JHOSC after 12 months.</li> <li>c) in paragraph 27 of the Terms of Reference the word 'by' should be inserted between 'approved' and 'all'.</li> <li>d) The draft terms of reference be presented to Council for approval</li> <li>e) a delegation is sought from Council to enable the Monitoring Officer, in consultation with the Chairman and Deputy Chairman of the Oxfordshire Joint Health Overview Scrutiny Committee, to make minor changes to the Terms of Reference after 23 March 2021 should other BOB councils request them as part of their own approval process</li> </ul> | Steven Fairhurst Jones | All actions complete |

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